

## Your Vehicle Inspection Process

Step	Task	checklist
1	Check registration and make / model is correct.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2	Turn engine on with no warning lights.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3	Check all controls are working e.g. radio / lights.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4	Check internal condition e.g. no tears or scuffs on seats / floor / dashboard.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5	Check external condition e.g. glass, tyres, no scratches or scuffs / dents or cracks on plastic trim or paint.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
6	Check rear compartment i.e. ply lining / damages.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
7	Check any additional ordered accessories e.g. tow bar / roof rack.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

## Your call to action

### No Issues?

Great! Please sign delivery note with driver.

### Minor Damage?

Hmm... Please note on delivery slip before signing and notify Global Vans.

### Damage / Faults

That's not acceptable.

Please immediately contact Global Vans.

**DO NOT** sign delivery note.

**Global Vans**  
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